**Logo, company name

Description automatically generated**

**POSITION:**

Continuing Education Driver’s Education Instructor

**DUTIES:**

Under general supervision, this occasional part-time position for Driver’s Education provides classroom and / or behind the wheel instruction and other duties as agreed upon. CPTC Continuing Education is searching for at least two instructors. Driver’s Education is a total of 36 hours of instruction. 30 hours of classroom instruction for groups of 5-30 students. Locations for classroom training are CPTC Waycross, Jesup, Brunswick, and Kingsland. Schedule for classroom training is immediately after school on Mo-Th and / or around 8am-5pm on Mo-Th during school breaks. 6 hours of behind the wheel instruction is for 1-2 students in blocks of 2-4 hours. Locations are reasonably negotiated based on where the student lives within the CPTC 13-county region. Maximum is an average of 19 hours per week and depends heavily on the amount of travel and other duties agreed upon by the instructor.:

**EDUCATION:**

High school diploma or equivalent and satisfy state requirements for an approved Driver’s Education instructor

**MINIMUM QUALIFICATIONS:**

1) High school diploma or equivalent and satisfy state requirements for an approved Driver’s Education instructor

**PREFERRED QUALIFICATIONS:**

1) Proficient with using computers, applications, and media. 2) Comfortable teaching teenagers. 3) Previous teaching experience. 4) POST certified law enforcement

**APPLICATION DEADLINE:**

Open until filled.

**SALARY/BENEFITS:**

$20 per hour. No benefits.

**APPLICATION PROCESS:**

Interested applicants should apply via [CPTC ONLINE JOB CENTER](https://apps.bluefinhr.com/JC_CoastalPines/joblistings/joblistings.aspx) by completing the online application form. The letter of interest and resume along with additional documentation specific to the position must uploaded to the Job Center. Incomplete application packages cannot be considered for an interview and will not be forwarded to the hiring supervisor. A criminal background check and a driver’s motor history report will be conducted prior to employment.

|  |
| --- |
| **Equal Opportunity Statement**  Coastal Pines Technical College (CPTC) does not discriminate on the basis of race, color, creed, national or ethnic origin, gender, religion, disability, age, political affiliation or belief, genetic information, veteran status, or citizenship status (except in those special circumstances permitted or mandated by law). The following persons have been designated to coordinate the College’s implementation of non-discrimination policies: Katrina Howard, Title IX Coordinator, Jesup Campus, 1777 West Cherry Street, Jesup, Georgia, [khoward@coastalpines.edu](mailto:khoward@coastalpines.edu) 912.427.5876; Emily Harris, Title IX Coordinator, Waycross Campus, 1701 Carswell Avenue, Waycross, Georgia [eharris@coastalpines.edu](mailto:eharris@coastalpines.edu) 912.287.4098; [titleix@coastalpines.edu](mailto:titleix@coastalpines.edu) ADA/Section 504 Coordinator, [ada@coastalpines.edu](mailto:ada@coastalpines.edu) ; All Campuses, 1777 West Cherry Street, Jesup, Georgia. |