**POSITION:** Cosmetology Instructor, Adjunct, Jesup **STATUS:** Part time/non-exempt

**SALARY:**

Salary is commensurate with experience. This is a part-time position with no benefits.

**DUTIES:**

Successful applicants will be responsible for overall classroom instruction for the Cosmetology courses to include preparing lesson plans, maintaining department guidelines and standards, evaluating students by assigning grades and interacting with other faculty and deans. Primary Appointment is Jesup Campus.

**MINIMUM QUALIFICATIONS:**

* A diploma in Cosmetology from a regionally or nationally accredited institution.
* Must possess and maintain a Georgia State License as a Master Cosmetologist
* In-field work experience must include the competencies, skills and knowledge levels that the instructor will be expected to teach.
* Must demonstrate excellent written and verbal communication skills.

**PREFERRED QUALIFICATIONS:**

* A minimum of one-year teaching experience in postsecondary and/or vocational/technical education**.**

**TECHNICAL COMPETENCIES:**

* Ability to develop and evaluate lesson plans
* Ability to work flexible hours, including evening hours and juggle multiple and competing priorities
* Ability to work well in the classroom and supervise students in laboratory settings
* Ability to direct and assess students’ progress in achieving required competencies
* Ability to handle administrative responsibilities related to teaching of courses, data collection and reporting for licensing agencies, accreditation agencies and/or the College
* Have a positive attitude and strong organizational and interpersonal skills

**APPLICATION DEADLINE:**

Open until filled. Initial screening/interviewing will begin as needed.

**APPLICATION PROCEDURE:**

Interested applicants should apply via CPTC’s Online Job Center at CPTC Online Job Center. A cover letter with resume, two professional letters of recommendation and copies of transcript(s)/license(s)/certification(s) must be uploaded with the application. A criminal background check and a driver’s motor history report will be conducted prior to employment. Official transcripts are required upon hire.

For additional information, contact Emily Harris, Human Resources Coordinator at eharris@coastalpines.edu , or (912) 287-4098.

Coastal Pines Technical College (CPTC) does not discriminate on the basis of race, color, creed, national or ethnic origin, gender, religion, disability, age, political affiliation or belief, genetic information, veteran status, or citizenship status (except in those special circumstances permitted or mandated by law). The following persons have been designated to coordinate the College’s implementation of non-discrimination policies: Katrina Howard, Title IX Coordinator, Jesup Campus, 1777 West Cherry Street, Jesup, Georgia, khoward@coastalpines.edu , 912.427.5876; Emily Harris, Title IX Coordinator, Waycross Campus, 1701 Carswell Avenue, Waycross, Georgia, bcoleman@coastalpines.edu, 912.287.4098; Katie Rutland, ADA/Section 504 Coordinator and Title IX for all students, all campuses, 1777 W. Cherry Street, Jesup, Georgia, 31545, krutland@coastalpines.edu , 912.427.1527.