# TITLE: LPN or RN Supervisor

**LAST REVISED: April 11, 2017**

# REPORTS TO: ADON / DON

**METHOD OF PAY: Hourly**

**PURPOSE OF POSITION:**

The primary purpose of the position is to direct and supervise resident care in accordance with current federal, state, and local standards, guidelines, and regulations that govern the facility and as may be required by the Director of Nursing to ensure that the highest quality of care is maintained at all times.

**ROLE AND RESPONSIBILITY:**

* Staffing to include but not limited to; ensure that a sufficient number of LPN’s and CNA’s are available for your tour of duty to ensure that quality care is maintained.
* Medication Administration
* Documentation / Notification of Resident Status / Care
* Direct Resident Care
* Follow infection control measures and ensure the personnel under your supervisor do so as well.
* Ensure that you and your staff are following all safety, infection control, and standard precaution policies when performing daily tasks.
* Staff Development

**KEY STRENGTHS AND REQUIREMNTS:**

* Must be able to push, pull, move, and/or lift a minimum of 50 pounds to a minimum height of 5 feet and be able to push, pull, move, and/or carry such weight a minimum distance of 10 feet.
* Must be flexible in willingness and ability to work beyond normal duty hours, including weekends, and in other situations as needed to meet the requirements of Magnolia Manor residents.

**EDUCATION / EXPERIENCE:**

* Must possess a current, unencumbered, active license to practice as a Registered Nurse or Licensed Practical Nurse in Georgia
* Minimum of 1 year experience as a supervisor in a long term care facility preferred.